



St. Mary's College (Autonomous), Thoothukudi
Minutes of the Twenty Fifth Meeting of the Governing Body

The Twenty Fifth meeting of the Governing Body was held on 1st December 2022 at 11.00 a.m. in the Audio Visual Room. Dr. Sr. S. Decla, the Chairperson of the Governing Body presided over the meeting. The following members were present:

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| 1. Dr. Sr. S. Decla
Superior General | Chairperson |
| 2. Dr. Sr. F. Mary Joyce Baby
Provincial | Vice Chairperson |
| 3. Dr. Sr. A.S.J. Lucia Rose
Principal | Secretary |
| 4. Dr. Sr. C. Shibana
Secretary | Member |
| 5. Dr. Sr. S. Kulandai Therese
Deputy Principal | Member |
| 6. Dr. A. Punitha Tharani
Controller of Examinations | Member |
| 7. Dr. S. Mary Baptista Janet
Dean, School of Biological Sciences | Member |
| 8. Ms. M. Jothimani
Dean, School of Physical & Computing Sciences | Member |
| 9. Dr. Fernando Alexanderia
Dean, School of Management & Economics | Member |
| 10. Ms. A. Amora
Dean of UGC Affairs | Member |
| 11. Dr. N. Arokiya Mary
Senior Staff Representative | Member |
| 12. Rev. Fr. Dr. V. Britto
Educationist | Member |
| 13. Dr. S. Uma Maheswari | University Nominee |

The following members expressed their inability to attend the meeting.

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| 1. Prof. Mahesh Panchagnula | UGC Nominee |
| 2. Dr. R. Baskaran | State Govt. Nominee |
| 3. Dr. L. Jacqueline Leo
Dean, School of Language & Culture | Member |
| 4. Dr. B. Serena Margaret
IQAC Coordinator | Member |

The meeting commenced with an invocation to the Almighty after which Dr. Fernando Alexanderia, Dean, School of Management & Economics welcomed the August body.

Agenda 1/9:

Confirmation of minutes of 24th Governing Body meeting

Related to 1/9:

Ms. A. Amora, Dean of UGC Affairs presented the minutes of the 24th Governing Body meeting. The minutes were approved by the council.

Agenda 2/9:

Action Taken Report on the recommendations made in the 24th Governing Body meeting

Related to 2/9:

Ms. A. Amora, Dean of UGC Affairs presented the Action Taken Report. Rev. Fr. Dr. V. Britto suggested writing a detailed Action Taken Report which was otherwise presented in the Principal's report and it was resolved.

Agenda 3/9:

Confirmation of minutes of 23rd Academic Council meeting

Related to 3/9:

Ms. M. Jothimani, Dean, School of Physical & Computing Sciences presented the minutes of the 23rd Academic Council Meeting. The minutes were accepted by the council.

Agenda 4/9:

Revision of U.G. Syllabus in 2023 due to the introduction of Language and General English as Part I & Part II for II B. Com, II B.B.A., II B.Sc. Computer Science

Related to 4/9:

Rev. Fr. Dr. V. Britto welcomed the introduction of Language and General English as Part I & Part II for II B. Com, II B.B.A. and II B.Sc. Computer Science. He appreciated the concept of making students who have learned French in Part I to study Tamil as a Non-Major Elective and as a Self-Study Course.

Agenda 5/9:

Revision of P.G. Syllabus

Related to 5/9:

The revision of PG syllabi to be done from the year 2023 to 2025 was accepted by the council.

Agenda 6/9:

Time limit for completion of Degree Programme

Related to 6/9:

Rev. Fr. Dr. V. Britto suggested that the time limit for the completion of the U.G. programme, which is reduced from 6 years to 5 years, can be followed only if it is mandatory or let it continued to be for 6 years. Rev. Sr. Dr. A.S.J. Lucia Rose, Principal, answered that it was as per the instruction given by M.S. University.

Rev. Sr. Dr. Decla, the Chairperson reminded about the 4 year degree programme as insisted by Dr. Rajvir Sharma, the UGC nominee in the previous Governing Body meeting. Rev. Sr. Dr. A.S.J. Lucia Rose, Principal & Secretary of the Governing Body, clarified that the colleges above 3.3 CGPA by NAAC can only introduce a four-year degree programme. Rev. Sr. Dr. Mary Joyce Baby, Vice Chairperson said as our college has secured 3.29 CGPA we should also consider the 4 year degree programme as it is as per NEP.

Agenda 7/9:

Introduction of cognitive level in the CIA Question papers

Related to 7/9 :

Introduction of cognitive level in the CIA Question papers was resolved by the council.

Agenda 8/9:

Report of Semester Examination Results

Related to 8/9:

The Controller of Examinations Dr. A. Punitha Tharani, presented the consolidated report of the Semester Examination Results and it was approved by the Council.

Rev. Sr. Dr. Decla enquired about the poor results in the department of History and the remedial steps taken by the Controller's office. Dr. Punitha Tharani, Controller of Examinations replied that as most of the students in that department are from Tamil medium, they find it difficult to express themselves in English language. The first UG students are slow in writing as they are appearing for the offline examination after two years of online exams.

Rev. Sr. Dr. C. Shibana, Secretary, viewed that the students refer their study materials only for the End Semester Examination and not for the internal exam. She advised on conducting remedial classes. Rev. Sr. Dr. Decla advised that steps must be taken for below average students. She insisted that the teachers should create interest in the subject and teach with Audio – Visual aids.

Dr. Sr. Mary Joyce Baby suggested adopting a new method of teaching through Audio Visual.

Dr. Uma Maheswari, University nominee, recommended highlighting the points through PPT and through repeated coaching. She also advised to give counseling to the third UG students so that they may continue their PG programme at our college.

Rev. Fr. Dr. Britto appreciated the results. But he suggested identifying the courses where the percentage of passes is less than 60 or 70 and to take remedial steps. He reiterated the suggestion given by Dr. Uma Maheswari to identify the slow learners and give them remedial coaching.

Agenda 9/9:

Any other matter

The External Experts offered the following suggestions and appreciation:

Rev. Sr. Dr. Decla, Superior General advised us to be brief in presenting the Principal's report. All details can be included in the report, but highlight only what is needed as it is a business meeting. Rev. Sr. Dr. Mary Joyce Baby, Provincial also felt the same.

Rev. Fr. Dr. Britto, Educationist, congratulated and appreciated the college for its development; awards received by Rev. Sr. Dr. A.S.J. Lucia Rose, Principal and faculty, for patents received and publication of books and research papers. He said holistic development is also taken care of by the institution.

Rev. Sr. Dr. Decla, Superior General, felt that the details given in the report brought out the scientific temperament of students and faculty.

Rev. Sr. Dr. Mary Joyce Baby, Provincial, appreciated the awards and patents by Science faculty. She recommended that the Arts faculty also to go for a patent. She felt that the research publication was equal for the Science and Arts faculty.

Dr. Uma Maheswari, University Nominee, appreciated the awards, patents and publications. She recommended publication of papers with an impact factor and also enquired how the Patents were Published.

Rev. Fr. Dr. Britto appreciated the department of Psychology for conducting various programmes, since the present day need is mental health. He also appreciated the Tamil Department for organising the program Bibliotherapy as a relief to stress. By conducting international webinars, he said the college has connections with other countries. He appreciated the beach cleaning activity, study made on "Street vendors during lockdown", for carrying out Naan Mudhalvan Scheme, the celebration of Yoga day, the students' Induction Programme for UG and PG students, the involvement of the Library Committee in research work and mass reading of Thirukural.

Rev. Fr. Dr. Britto suggested celebrating National Constitution Day and having a detailed Mentor record.

Rev. Sr. Dr. Mary Joyce Baby answered that the mentoring record is maintained but problems are not specified as it is personal. Ms. Jothimani, Dean, School of Physical & Computing Sciences answered that all other details of students are included in the Mentor Mentee Record.

Rev. Sr. Dr. Decla appreciated the CDP and Unnat Bharat Abhiyan scheme. She asked Rev. Sr. Dr. Kulandai Therese, Deputy Principal to give a brief note on CDP and UBA as given in the report. Rev. Sr. Dr. Kulandai Therese highlighted that Women Empowerment was given prime importance. She said that training was given for Palm Leaf Craft, Aari work etc.

She shared how the activities carried out by CDP of our college which was highly appreciated at the UBA meeting in Hyderabad. She also mentioned about the Perennial fund received by the college from UBA.

Rev. Sr. Dr. Decla appreciated all the work done by the Management, Rev.Sisters and faculty. She suggested the evaluation of various benefits to outsiders through the contribution made by the college. She asked us to reflect on the constitution and relate the rights in the Preamble of our country. She insisted on highlighting the Preamble in the Notice Boards in the college campus. She also recommended to examine ourselves and the contributions made by us for the fruitful development of the students.

The meeting concluded with the vote of thanks proposed by Dr. N. Arokiya Mary, Senior faculty & Associate Professor of Zoology.



ST. MARY'S COLLEGE (AUTONOMOUS), THOOTHUKUDI

TWENTY FIFTH GOVERNING BODY MEETING - 01.12.2022

Sl.No.	Members	Signature
1.	Dr. Sr. S. Decla Superior General	
2.	Dr. Sr. F. Mary Joyce Baby Provincial	
3.	Dr. Sr. A.S.J. Lucia Rose Principal	
4.	Dr. Sr. C. Shibana Secretary	
5.	Dr. Sr. S. Kulandai Therese Deputy Principal	
6.	Dr. A. Punitha Tharani Controller of Examinations	
7.	Dr. L. Jacqueline Leo Dean, School of Language & Culture	
8.	Dr. S. Mary Baptista Janet Dean, School of Biological Sciences	
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10.	Dr. Fernando Alexandria Dean, School of Management & Economics	
11.	Ms. A. Amora Dean of UGC affairs	
12.	Dr. B. Serena Margaret IQAC Coordinator	
13.	Dr. N. Arokiya Mary Senior Member	
14.	Rev. Fr. Dr. V. Britto Educationist	
15.	Prof. Mahesh Panchagnula UGC Nominee	
16.	Dr. R. Baskaran The Joint Director of Collegiate Education	
17.	Dr. S. Uma Maheswari University Nominee	